

**CLOVERFIELDS PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

August 14, 2018

7:30 pm

MEETING MINUTES

ATTENDEES:

Bob Morelli (President)
Jim DiPietro (1st Vice President) arrived at 7:32 pm
Bill Boyle (2nd Vice President)
Cindy Koene (Financial Recorder)
Jeanette Meinhardt (Treasurer)
Andy Hanas (Recording Secretary)
Marisa Cole (Corresponding Secretary)
Jay Herbert (Member-At-Large III)
Lt. Duke Johnston, Queen Anne's County Sheriff's Dept.
6 Community Members

I OPENING REMARKS/REVIEW OF MINUTES/APPROVAL:

OPENING: Bob opened the Meeting at 7:30 pm.

REVIEW OF MINUTES: Andy said he e-mailed the draft 6/12/18 Board Meeting Minutes to all Board Members and said he received no comments. Motion made to approve the 6/12/18 Board Meeting Minutes as written. Motion passed 7-0-0.

CRIME WATCH: Lt. Johnston (Duke) said there were 37 calls for service in Cloverfields in June, and 55 in July. The calls included 6 suspicious activities, 4 disturbances, 2 welfare checks, and 1 unattended death. He mentioned that there were 11 radar assignments, 3 traffic citations and 27 traffic warnings in Cloverfields. He said that is a small amount of calls compared to the 3,558 calls received by the Sheriff's Department in July alone. Duke said that instead of complaining on Facebook, people should be calling his office.

II OLD BUSINESS:

BEACH PARTY: Bob thanked all who helped out with the Beach Party in July.

GENERAL MEMBERSHIP MEETING AND ELECTIONS: Bob reminded everyone that the September General Membership Meeting is scheduled for 9/16/18 at 2:00 pm, and that the following Board Positions are up for election: 1st Vice President, Treasurer, Recording Secretary, Member-At-Large III and Member-At-Large IV. He said to submit your names to Andy if you want to be placed on the ballot.

LIENS: Bob said 43 lien letters went out. He said if the high debt owners do not respond next week, then 17 liens will be filed. He said all delinquent owners have the lien fees added on to their debt.

DUES INCREASE: Bob said that Penny mentioned at the last General Membership Meeting that a dues increase may be needed to pay a private pool management company to run the pool next season if CPOA is not able to hire someone local to manage the pool. Bob said he drafted a potential budget with a dues increase and handed it out for the Board to review. The Board discussed the possible dues increase but could not come to a consensus if it was warranted.

LITTLE FREE LIBRARY: Courtney spoke for Meredith who could not make the meeting and thanked the Claibornes for building the Library which now has a light.

SWIM TEAM: Deidre said she would complete an inventory of all of the Swim Team equipment and give to Jeanette for filing.

III OFFICER/COMMITTEE REPORTS:

1st Vice President: CONSTRUCTION REVIEW: Jim said it has been a very busy summer with 30 new CR requests in the last 2 months dealing with fences, decks, sheds, solar panels, pole buildings and even a shortwave antenna. He said he will need to do some research on the

antenna since it is 150 feet tall. He said he is still dealing with the complaint from an owner who said their neighbor is converting a garage into a residence with water and sewer hook-ups. The Board asked that he draft a letter to them explaining that they are in violation of the CPOA Restrictions and Conditions.

2nd Vice President: MARINA: Bill said the new LED lights and GFI's at the Marina have been replaced.

Treasurer: Jeanette handed out Financial Statements ending on July 31. She mentioned that the Snack Shack has been doing well.

Financial Recorder: Cindy said late payments have been coming in and that she anticipates up to \$10,000 coming in soon.

Corresponding Secretary: NEWSLETTER: Marisa said she is finishing up the Sept/Oct Newsletter. She said she is putting in a request in the Newsletter to see if an intern or student would be willing to help out with taking over the Newsletter.

Member-At-Large I: Russ not present, no report.

Member-At-Large II: Meredith not present, no report.

Member-At-Large III: BEACH: Jay said the Beach cleanup went well and thanked all of the volunteers who helped.

Member-At-Large IV: Penny not present, no report.

Recording Secretary: CLUBHOUSE: Andy said he received three proposals from contractors to address the very wet conditions in the crawlspace. He explained the 3 proposals and said that B-Dry had the best approach and was the lowest of the 3 bids at a price of \$10,374.00. Motion made to award the contract to B-Dry for \$10,374.00. Motion passed 7-0-0.

IV NEW BUSINESS:

CRABFEAST: Bob said the Crabfeast is scheduled for 9/8/18 starting at 2:00 pm. Tickets are \$30 in advance and \$35 at the door.

POOL CLOSURE: Bob said Pool will close after Labor Day Monday.

BEACH/MARINA DEBRIS CLEAN-UP: Bob thanked Commissioner Mark Anderson and DPW Chief Todd Mohn for providing the dumpsters for the debris at the Beach and Marina. He thanked all of the volunteers who helped fill up 3 dumpsters full of trash, debris and wood from the Conowingo Dam release.

BIKE SAFETY: An owner discussed the need for a bike safety presentation to the community. The Board asked her to follow up with the Sheriff's Department to see if they would be willing to give a talk on the subject

POOL COMMITTEE: Marisa asked if a Pool Maintenance Committee could be formed to take care of Pool issues. Motion made to form a Pool Maintenance Committee to handle Pool issues and report to the Board for decisions. Motion passed 8-0-0.

GIRL SCOUT GOLD AWARD: Marcy asked if her daughter can achieve her Gold Award with a project in Cloverfields. The Board discussed if she would be interested in replacing the bridge over the creek near the pump station. Andy said he would check the condition of the pilings and get back to her.

SNACK SHACK: Bob said that remaining Clubhouse Storage Shed funds will be used to replace the old Snack Shack.

MARINA: Emily asked if slips could be rented out for a flat rate of \$75/month during the late season in November and December for slips that have been vacated for the season. The Board said was agreeable as long as she was willing to handle it.

V. ADJOURNMENT:

Meeting adjourned at 8:55 pm.