

**CLOVERFIELDS PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

June 12, 2018

7:30 pm

MEETING MINUTES

ATTENDEES:

Bob Morelli (President)
Jim DiPietro (1st Vice President) arrived at 8:09 pm
Bill Boyle (2nd Vice President)
Cindy Koene (Financial Recorder)
Jeanette Meinhardt (Treasurer)
Andy Hanas (Recording Secretary)
Marisa Cole (Corresponding Secretary)
Penny Benza (Member-At-Large IV)
Lt. Duke Johnston, Queen Anne's County Sheriff's Dept.
10 Community Members

I OPENING REMARKS/REVIEW OF MINUTES/APPROVAL:

OPENING: Bob opened the Meeting at 7:30 pm.

REVIEW OF MINUTES: Andy said he e-mailed the draft 5/8/18 Board Meeting Minutes to all Board Members and said he received one comment. Motion made to approve the 5/8/18 Board Meeting Minutes as revised. Motion passed 6-0-0.

CRIME WATCH: Lt. Johnston (Duke) said there were 37 calls for service in Cloverfields in the last 30 days. The calls included 3 civil matters, 1 domestic, 1 motor vehicle hit and run, and 1 suicide attempt. He mentioned that there were numerous speed radar traps set up in Cloverfields.

II OLD BUSINESS:

EAGLE SCOUT PROJECT: Luke Patterson spoke about his Eagle Scout project. The Board thanked him for his Beach Guard shelter that he built. He asked the Board to review the language for the Marina/Beach sign that he is working on. Bob said the Board will review the language and will get back to him in the next few days.

4TH OF JULY PARTY: Cindy volunteered to purchase the party materials and will store them in the Clubhouse.

POOL: Bob said there were many last-minute concerns at the Pool that needed to be addressed prior to the opening on Memorial Weekend. He said pipes were broken at the pump and parts were missing in the pump room. Bob said strainers, sensors and gauges were missing, and the Pool was green on Friday and needed to be shocked. He thanked Cindy, Dan, Jim, Angela, Jeanette and Ken for helping get the Pool ready for the Saturday opening. He also mentioned that Anchor Pools were a big help in getting things ready.

LIFEGUARD CHAIR: Bob said the lifeguard chair will be placed on the Beach this week.

SWIM TEAM: Marci gave an update on Swim Team actions including the fundraiser, Meet schedule, and that 54 swimmers have registered for the Stingrays. She also said that they purchased coolers, that someone donated a refrigerator, and that they need to purchase a printer.

III OFFICER/COMMITTEE REPORTS:

1st Vice President: CONSTRUCTION REVIEW: Jim said he is busy with new CR requests and has 5 more to handle. Bob mentioned a complaint from an owner who said their neighbor is converting a garage into a residence with water and sewer hook-ups. Bob said the County told him it is out in their jurisdiction to investigate. Jim said he will draft a letter to them explaining that they are in violation of our building restrictions.

2nd Vice President: MARINA: Bill said he is hoping to repair the light at the Marina in the next couple of weeks.

Treasurer: Jeanette handed out Financial Statements ending on May 31. She mentioned that she

will track equipment, parts and supplies expenditures at the Pool since things were missing and not accounted for. One owner recommended a digital code access lock system that can track whoever enters the pump room. Each person who is authorized to use the room would have their own code, and the locking mechanism would track every entry. Bob said that is something we could look into getting.

Financial Recorder: Cindy said she received 3 inquiries to settle back dues after the lien warning letters were mailed out. She mentioned that almost all of the people complaining that they did not get their vehicle stickers have never paid for them, that's why they didn't get them. She said vehicles will be towed if they do not have stickers in community areas. Cindy said the last scheduled id/sticker registration at the Clubhouse will be on 6/21/18.

Corresponding Secretary: NEWSLETTER: Marisa asked for articles for the next Newsletter. She said she is working on info such as by-laws, September General Meeting, Pool Safety, and Swim Team Meets. Marisa mentioned that ads have been coming in, and the deadline for the next Newsletter is 6/15/18. WEBSITE: Marisa said a new tab for the Swim Team has been added to the website.

Member-At-Large I: Russ not present, no report.

Member-At-Large II: Meredith not present, no report.

Member-At-Large III: BEACH: Jay not present, no report.

Member-At-Large IV: Penny asked when lifeguards will be at the Beach, and Bob said this coming weekend because they had to get open water certification before they could work the Beach.

Recording Secretary: CLUBHOUSE: Andy said he is in the process of getting three proposals from crawspace contractors to address the very wet conditions and how that can rot the floors above.

IV NEW BUSINESS:

FISHING DOCK: Bo Otto said he and a group of volunteers are planning on replacing the fishing dock the weekend of 6/23/18. He said that they will purchase the materials.

ADA PARKING SIGN AT BEACH: Bob said a handicap parking sign will be installed at the Pavilion at the Beach.

VOLLEYBALL NET AT BEACH: Bob said an owner asked if they can install a permanent volleyball net at the Beach. He said he asked they come to a Board Meeting to make the request.

BUDGET ACCOUNTABILITY: Bob said that Joe, our accountant, wants to know how all funds are being collected and spent for Snack Shack, Beach Party, Crabfeast, Easter Egg Hunt and all other Cloverfields events. Bob said that Joe told him that the State and IRS ask for all accountability of all tax related expenditures that CPOA is associated with. Penny said that the Easter Egg Hunt and Women's Association transactions fall under a separate entity from CPOA. Penny said that she was the founder of the new Women's Association and that she set it up to be independent from the Budget. She said in 1994 she developed the new Women's Club with their own by-laws not being part of the CPOA Budget. Bob said he will check with Joe to find out what he needs for IRS purposes.

GENERAL MEMBERSHIP MEETING AND ELECTIONS: Bob reminded everyone that the September General Membership Meeting is scheduled for 9/16/18 at 2:00 pm, and that the following Board Positions are up for election: 1st Vice President, Treasurer, Recording Secretary, Member-At-Large III and Member-At-Large IV. He said to submit your names to Andy if you want to be placed on the ballot.

V. ADJOURNMENT:

Meeting adjourned at 8:42 pm.