

**CLOVERFIELDS PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING**

May 7, 2018
7:30 pm

MEETING MINUTES

ATTENDEES:

Bob Morelli (President)
Jim DiPietro (1st Vice President) arrived at 7:43 pm
Bill Boyle (2nd Vice President)
Cindy Koene (Financial Recorder)
Jeanette Meinhardt (Treasurer)
Andy Hanas (Recording Secretary)
Marisa Cole (Corresponding Secretary)
Russ Shallue (Member-At-Large I)
Meredith Claborn (Member-At-Large II) arrived at 7:33 pm
Penny Benza (Member-At-Large IV)
Lt. Duke Johnson, Queen Anne's County Sheriff's Dept.
4 Community Members

I OPENING REMARKS/REVIEW OF MINUTES/APPROVAL:

OPENING: Bob opened the Meeting at 7:30 pm.

REVIEW OF MINUTES: Andy said he e-mailed the draft 4/10/18 Board Meeting Minutes to all Board Members and said he received no comments. Motion made to approve the 4/10/18 Board Meeting Minutes as written. Motion passed 7-0-0.

CRIME WATCH: Lt. Johnson (Duke) said there were 27 calls for service in Cloverfields in the last 30 days which generated 10 Reports. The calls included 3 suspicious activities, 3 welfare checks, 1 fraud, and 1 noise complaint. He mentioned that drug abuse is still a major problem, with overdoses increasing. He also said scams, especially over the phone continue with people, especially the elderly getting ripped off. An owner asked about vehicles parking along the street, and Duke said that they can be towed if they are partially on the asphalt. If they are off the road, they can stay.

II OLD BUSINESS:

SECURITY CAMERAS: Bob said the security cameras are up and running at the Marina, Pool and Clubhouse. He said the Security Surveillance Warning signs are up in both English and Spanish.

POOL: Bob said a pool maintenance company has been hired, and the Pool is still scheduled to open on Memorial Weekend. He thanked Ken for changing the locks on the facility.

III OFFICER/COMMITTEE REPORTS:

1st Vice President: CONSTRUCTION REVIEW: Jim said he is busy with new CR requests with 12 processed in the last 2 weeks. Jim said the new owner at Kepley's house is building a pavilion where there used to be a garage. He said he has permits from the County. Jim recommended that he put up a sign saying the pavilion is private and not part of the Marina. Jim mentioned a case where someone is living in a pole building as a rental unit. Bob said the County is investigating. Jim said he received a complaint about a broken drain spout and said that is a County concern. He also mentioned that broken fence posts are not a CPOA problem. Jim mentioned that an owner on Johnny Lane has requested a variance on a fence. The Board asked for the owner to send around via e-mail a description and photos for review.

2nd Vice President: MARINA: Bill said 2 slips are open for rental. He said Marina lights keep tripping and is looking for an electrician to investigate.

Treasurer: Jeanette handed out Financial Statements ending on April 30. She said 128 overdue dues invoices were mailed.

Financial Recorder: Cindy said the dues payments have slowed down. Bob said he has lien warning letters ready to be mailed out.

Corresponding Secretary: NEWSLETTER: Marisa said she will post the Newsletter on the website after it is mailed. She said she will work on adding more navigation links on the website. SWIM TEAM: Marisa said that the first Swim Team registration was held on 4/22 with a good turnout. She mentioned that the next one will take place on 5/20.

Member-At-Large I: Russ said to keep bikes either locked or inside the house when not in use. They are easy targets for thieves.

Member-At-Large II: Meredith said that the McMillan family has volunteered to build the Free Library Exchange box after school lets out. She said looks like about \$300 in materials. Bob said budgeted Playground funds can be used.

Member-At-Large III: BEACH: Jay not present, no report.

Member-At-Large IV: Penny had questions regarding the budget process and how the Board reviews expenditures. Bob said he prepares the budget every year which is approved by the General Membership in September. He said there is no protocol on approving bids and proposals, expecting Board Members to be prudent and make sure the funds are included in the Budget. Bob typically reviews major expenditures before they are approved, and it is his discretion whether the Board needs to review and approve.

Recording Secretary: CLUBHOUSE: Andy said he purchased a 16-foot aluminum ladder to work on the Clubhouse ceiling fans.

IV NEW BUSINESS:

EAGLE SCOUT: Bob said an Eagle Scout is working on a project at the Beach/Marina constructing a stand for the gate attendants and a new sign for the Marina.

MARINA DREDGING: Bob said a contract has been executed to maintenance dredge the entrance channel where the storms last month filled it in. He said he is expecting the work to be done in the next two weeks.

BEACH: Bob said the picnic tables at the Beach are being fixed and painted.

NEWSLETTER: Bob said the Newsletter should be in the mail tomorrow.

V. ADJOURNMENT:

Meeting adjourned at 8:50 pm.